

# Nomination form

Courtesy, **A**ttitude, **R**espect and **E**nthusiasm

Your Name \_\_\_\_\_

Job title (if staff) \_\_\_\_\_

Address or department location  
(for Trust purposes only) \_\_\_\_\_

Telephone/Ext no \_\_\_\_\_

Email \_\_\_\_\_

The individual or team you are nominating for the CARE award should have demonstrated one or more of the following qualities:

- Has made substantial contributions to the quality of care provided to patients
- Has delivered exceptional levels of work performance or delivered increased benefits to the Trust.
- Has gone the 'extra mile' or 'beyond the call of duty' to provide an exceptional service for staff and/or patients.
- Has exemplified the core values of the Trust.

Please return the nomination form to:  
**Chief Nurse's Office**  
**Fourth floor, Gassiot House**  
**St Thomas' Hospital**  
**Westminster Bridge Road**  
**London SE1 7EH**

Staff can also download forms and find more information on **GTi**. If you are a patient or visitor you can find more information about the awards on [www.guysandstthomas.nhs.uk](http://www.guysandstthomas.nhs.uk)



**St Thomas' Hospital**  
Westminster Bridge Road  
London SE1 7EH

**Guy's Hospital**  
Great Maze Pond  
London SE1 9RT

Tel: 020 7188 7188

# care awards

Courtesy, **A**ttitude, **R**espect and **E**nthusiasm



The monthly CARE awards are aimed at celebrating those individuals and teams who have made a real difference to the way we work and the care of our patients. Regardless of where you work or volunteer in the Trust, if one of your colleagues or your team is achieving great things then these awards are for you.

## Who can be nominated?

These awards are open to both volunteers and staff working behind the scenes, those in support functions or non-clinical roles and to those who work on the front line. Nominations can be made either for an outstanding individual or for a team who have made a special contribution.

## Who can make a nomination?

Staff and volunteers can be nominated by their colleagues, patients and visitors.

## How to make a nomination

Nominate using this leaflet or via Trust websites. As part of the nomination we would like to know how you think the person or team has excelled. Think about our Trust values which are: put patients first; take pride in what we do; respect others; strive to be the best and act with integrity. Describe their personal and professional commitment and contribution to the team, department, service etc. Highlight the benefits their efforts have brought to the Trust. For any assistance, contact the Chief Nurse's Office on 020 7188 1661.

## What happens next?

A judging panel will review all nominations on a monthly basis and choose both an individual and team award. The winners will be announced on the Trust websites and presented with their award by the Chief Executive. Winners of the monthly award will then be put forward for the annual CARE award which will be announced at the next Trust Awards ceremony

## Nomination form

This is a rolling monthly award scheme, simply fill the form in, and your nominated team or individual will be entered for that month's award.

Name of individual or team you are nominating (please use block capitals)

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The department they work in and extension number (please use block capitals)

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Please provide a brief summary outlining the reasons for the nomination (maximum 200 words – please use a separate piece of paper if necessary)

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Please return the nomination form to:  
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St Thomas' Hospital, London SE1 7EH

