

**Board of Directors
Adult Local Services Committee**

**Minutes of the meeting held on 11th November 2015
in the Music Room, St Thomas' Hospital**

Present	Girda Niles	Chair
	Diane Summers	Non Executive Director
	Ann McIntyre	Director of Workforce
	Simon Steddon	Acting Chief Operating Officer
	Amanda Pritchard	Acting Chief Executive
	Dr Ian Abbs	Medical Director
Attendance	Angela Dawe	Director Operations and Strategic Development - Adult Local Services
	Merav Dover	Chief Officer - SLIC
	Rebekah Schiff	Consultant Geriatrician
	Jane Stopher	Deputy Director, Adult Local Services
	Nicola Jones	Programme Manager
	Stephen Thomas	Clinical Director, Medical Specialties
	Priya Singh	Non Executive Director
	Heather Campbell	Clinical Lead & Head of Neuro Rehabilitation Service
	Alexia Winkworth,	Clinical Manager NETT Team
	Matthew Jones	Interim Head of IT for Local Services
Kemi Lawal	Business Coordinator - Note taker	
Apologies	Sir Hugh Taylor	Chairman
	Dame Eileen Sills	Chief Nurse
	Sir Ron Kerr	Executive Vice Chairman
	Jenny Stiles	Public Governor
	Peter Allanson	Trust Secretary/Head of Corporate Affairs
	Anita Knowles	Director of Communications
	David Norman	Service Director, Mental Health of Older Adults & Dementia Clinical Academic Group, SLAM
	Martin Shaw	Director of Finance
	Sue Bowler	Director of Integrated Care and Partnerships- KCH
	Barry Silverman	Public Governor
	Sandra Noonan	Clinical Director of Therapies
	Jasmin Ali	Public Governor (Reserve)

1. Welcome and Apologies:

- 1.1 The Chair, Girda Niles, welcomed Priya Singh, new Non Executive Director, Heather Campbell, Clinical Lead & Head of Neuro Rehabilitation Services and Alexia Winkworth, Clinical Manager NETT team who were attending for item 2.
- 1.2 Apologies were noted.

2. Short presentation on Clinical Services

The Neuro Rehabilitation Enhanced Transition Team – Setting up a new service

- 2.1 Heather Campbell and Alexia Winkworth gave a short presentation on how and why the new NETT service was set up, its aim, the benefits of home based neuro- rehabilitation, the role of neuro-navigators and patient feedback.
- 2.2 The presentation highlighted the following:
 - Intensive and responsive community based rehabilitation in a home setting
 - Improved patient experience and better rehabilitation outcomes
 - Reduced length of stay in acute inpatient care and demand for specialists rehabilitation units
 - Preventing avoidable admission
 - Multidisciplinary & interdisciplinary teams working together on patient centred goals.
 - Advantages of Neuropsychology
 - The neuro-navigator role – coordination of care – from hospital, community, social care, families and voluntary sector
 - Managing transition from hospital to home
 - Ongoing work to continue focus on transition across neuro rehabilitation services.
 - Reducing waiting time – the aim to not to have a waiting list.
 - Providing local level 2b beds
- 2.3 The service receives 8 to 10 referrals a month. The team comprises of about 15 staff (occupational therapists, physiotherapist, speech and language therapists and rehabilitation assistants). Funding has also been secured for a social worker. Recruitment is ongoing
- 2.4 In response to a comment that colleagues at Kings College Hospital think that GSTT were in competition to provide Level 2b beds, AD explained that discussions around provision of level 2b beds in South East London are being taken forward in collaboration with Kings College Hospital and Commissioners.

Action:

The Committee suggested that more work needs to be done with the Neurosciences CAG to ensure that colleagues are aware of

ongoing discussions. AD to follow up

- 2.5 A business case to secure recurrent funding will be presented to Commissioners. AD explained that End User Technology will help enable to staff work more productively.
- 2.6 The Committee requested a more formal evaluation of the services to include data, patient feedback, patient outcome stories and cost benefits.

Action: The Adult Local Services programme to develop a Cost Benefit methodology that supports evaluation of the service

- 2.7 The Committee also recommended that further work is done with Public Health to understand the need for the services.
- 2.8 The team have been able to build relationships with hospital colleagues by attending multidisciplinary meetings, being available, liaising with key staff and networking within the Neuroscience group Committee.
- 2.9 The presentation was well received by the Committee.

3. Minutes of Previous meeting held on 23 September 2015 and matters arising

- 3.1 The minutes of last the meeting were approved as a true record. The action log was reviewed and would be updated.
- 3.2 **IT Update** - Matthew Jones, Interim Head of IT of Local Services & Integrated Care, is attending to update on Rio transfer to Carenotes.
- 3.3 **District Nursing** - All the actions had been completed and the Committee agreed to remove the item from the action log. Ongoing monitoring will be done at the Committee's Performance meetings.
- 3.4 **Alliance Contact** - There is a further report in the Director's progress report.
- 3.5 **Volunteers Online applications** - There is an alternative system for those who do not have access to the online process. **Action: KL to give Jenny Stiles the information**

4.0 Preparing for 2016/17

- 4.1 Angela Dawe and Jane Stopher presented a paper on Lambeth and Southwark commissioning intentions for 2016/17, ongoing work to optimise the current service development portfolio, new service developments and partnership priorities, alliance contract discussions and developments in Local Care Networks.
- 4.1 The paper generated discussion on how GSTT could shape and influence the local partnership priorities i.e. Local Care networks, Alliance Contract etc. Whilst there was support for the proposal to be the

Approved by Chair

reablement provider in Lambeth, concern was expressed about the financial model for this service and the challenges of creating a sustainable workforce for this.

4.2 Action: AP and AD to lead a strategic discussion at the Chief Executive's Group to explore what leadership/influence will look like.

5.0 Adult Local Services Programme - a progress report

5.1 Angela Dawe progress report was tabled for information. This report gives an overview of Programme activities since the previous meeting of the Committee in September 2015. The main focus during this period has been implementation of key elements of the programme e.g. reviewing and refining the scorecard, beginning to focus on 2016-17 and aligning the Programme activities to GSTT and wider partnership priorities.

5.2 Information Technology

5.1 Matthew Jones updated on the transfer from Rio to Advance Carenotes.

5.2 The 2015 Project is the project to deliver the replacement of Rio (Contract ended on 31st October 2015) to Advance Carenotes. Based on Clinical assessment and looking at the issues in the round, GSTT Project Executive Board decided not to go live in October. In recognition of the risk of not going live in October an option to continue using Rio after the due date was negotiated at an extra cost.

5.3 A new go live date of the 30th November 2015 has been agreed. Advance Carenotes continue to work with our staff to rectify issues by the go live date.

5.3 An Exception Report is being drafted for the Information Technology Programme Board.

5.4 A further update will be presented at the next Trust Board Meeting.

6.0 A.O.B

There was no other business to discuss and the meeting was brought to a close.

Date of the next meeting:

10th February 2016, River Room, Gassiot House, 10.30 -12.30.