

Board of Directors Children's Services Committee

**Minutes of the meeting held on Wednesday 11th November 2015 in
Newcomen Conference Room, South Wing, St Thomas' Hospital**

- Present** Dr Sheila Shribman, Non-Executive Director (Chair)
Dr Simon Steddon, Acting Chief Operating Officer
Dr Ian Abbs, Medical Director
Mr Martin Shaw, Director of Finance
Dr Priya Singh, Non-Executive Director
- Attending** Ms Marian Ridley, Evelina London Director
Dr Sara Hanna, Medical Director, Evelina London
Ms Miranda Jenkins, Head of Strategic Development, Evelina London
Ms Janet Powell, Director of Nursing, Evelina London
Mr Simon Blazer, Head of Finance, Women's and Children's Services
Ms Jackie Parrott, Director of Strategy
Professor David Edwards, Director, Centre for the Developing Brain,
Professor of Paediatrics and Neonatal Medicine
Dr Tony Hulse, Council of Governors, Staff Member.
Ms Devon Alison, Council of Governors, Patient Member
Dr Ajay Sharma, Clinical Director, Children's Community Services,
Dr Helen Daly, Clinical Director, PICU and Surgery, Evelina London
Mr Alastair Gourlay, Group Director, Essentia
Mr James O'Brien, General Manager, Children's Medicine and NICU
- Apologies** Sir Hugh Taylor, Trust Chairman
Ms Amanda Pritchard, Acting Chief Executive
Girda Niles, Non-Executive Director
Ms Anita Knowles, Director of Communications
Steve Weiner, Non-Executive Director
Diane Summers, Non-Executive Director
Dr Owen Miller, Director Specialist Networks, Evelina London
Evelina London
Mr Sean McCloy, Head of Trust Performance
Dr Grenville Fox, Clinical Director, Medicine and Neonatology,
Evelina London

1. Minutes of the last meeting

These were confirmed as a correct record.

2. Matters arising

Adolescent and Young Adult Strategy

This item was reported to be progressing with particular emphasis on actions and identifying priorities. The Director of Strategy confirmed that her team had met with Nick Wilkinson were available to assist with this. The question of resourcing remained to be addressed during business planning.

Children's Services Quality Committee

The Medical Director for Evelina London reported that following discussions with the Quality and Governance Team updated Terms of Reference for this group would be taken to the TME for approval.

3. Update on the Evelina 1+ Capital Programme

The Evelina London Director described current progress including the recent approval of the Full Business Case for the Procedure Room which had been approved at the Trust's Investment Portfolio Board on the 2nd November 2015. Planning was continuing to assess whether the offices from the 6th floor would all fit on two floors of the proposed new location. An architect had been employed to give advice on the layouts.

A profile for recruitment had been produced and consideration being given to structures and alternative staffing models. Business planning this year would include the implications of the Neonatal Intensive Care Unit, Paediatric Long Term Ventilation Unit, Emergency Department Children's Short Stay Unit and Procedure Room schemes, plus potentially lead-in recruitment for the 6th floor facilities.

4. Strategic Development Update, with focus on Cancer and Capital Programme

The Head of Strategic Development outlined the current position with the Evelina 2 project. The design competition had been paused whilst more detailed work on the business case was undertaken. This included commissioning work on the viability of a large scale Private Patients' unit.

The Strategic Outline Case was being revised to match the format required for application for Public Dividend Capital. This process included review of all the options, the benefits case, economic case and governance structure. The link with the Child Health Institute was considered to be an important element which would be particularly attractive to potential philanthropic donors. The meeting was informed that the KHP Fundraising team had proposed that children's services be a 'flagship' prospect for their next phase of fundraising priorities but that the positioning of this campaign and a joint clinical and academic strategy would be crucial to its success.

The Committee discussed the timetable for Evelina 2 and the earliest point at which some or all of Children's Cancer Services could potentially be moved to the Evelina.

The key points in the wider discussion about the build cost and timetable were that the scheme needed appropriate funding and that discussions were needed with the Royal Marsden as soon as possible to enable them to influence and engage with the proposal.

5. Update on the development of an Outline Proposal for the Institute of Early Life

The Professor of Paediatrics and Neonatal Medicine gave a verbal report on progress. He recapped on the aims of the unit; to concentrate on common diseases looking at both mind and body and studying children over the longer term. He highlighted the potential conflicts between being closely involved in the clinical service and having perceived academic strength. Services such as obstetrics, allergy and neurosciences were enthusiastically signed up to the proposals. The current bid for a 7T MRI Scanner included space for children's research. It was expected that this would be attractive to the Cancer team from the Marsden and he explained that the academic aspect of the Cancer Bid would focus on Imaging.

A 6 month appointment had been made for a Business Partner to help develop the informatics and bio banking themes within the Institute. A Programme Manager from KCL is also supporting the work to write an Institute outline strategic case by December 2015. The current proposal for the location of an Institute building was the site of the existing prefabricated Centre for the Developing Brain building in the first block of the South Wing. Opportunities for funding and grants were discussed.

It was concluded that a single unified vision was needed for a comprehensive children's service integrated with research.

6. Any Other Business

The Children's IQPR for September was noted. The Acting Chief Operating Officer asked whether the IQPR was proving to be a useful tool for the Evelina Management Team. The Evelina Director reported that this was not yet the case, and that production of the IQPR was relatively time consuming for the Evelina team. Further discussions were planned with the Informatics team.

7. Next meeting

The next meeting will be held on Wednesday 10th February 2016 from 4-6pm in Newcomen Conference Room 1.